

Byron Area Schools

Addendum 01/04/24

Printing Service Vendor Proposal 2023-24 school year

1. Original spreadsheet had (4) devices with color readings, but the recommended models totaled (5) color units. The MS Office currently has a BW device but the recommendation is color.

The MS Office does have a color printer - Kyocera ECOSYS M6635cidn KX. The totals shown are December color counts. I missed getting the October counts for that one.

2. Both the FS-2100D and FS-2100DN models are being upgraded with the P2040dw, correct?

That was the proposed upgrade

3. I don't see the MICR printer on the updated spreadsheet, is that being left as is and no upgrade needed?

I apologize - For this last updated sheet, we pulled info from the print server. The HP Micr is not on the print server.

HP LJ M506 MICR Printer	MICR Printer	Business Office	14,145
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Count as of October. This needs to be replaced.

4. The 9002i in the Elem Teacher Lounge is being replaced by 2 devices, possibly a little slower, is that correct? Can you shed light on the AMV for this unit?

If two copiers are used at the elementary the thought is the solution would add load balance. They have printed well over 3 million copies. There is a loaner alongside the original copier because the original is having issues with a network connection. As far as a slower unit, consideration will be taken based on vendor expertise.

5. For the devices that have October and December readings, are we supposed to calculate the difference between the numbers and divide by 2.5 or 3 to get the AMV?

- Last two-year average - \$1,560,000 b/w per year and 36,000 color per year

6. Since not all devices have 2 readings, should we just recommend a like-for-like model for these units?

Yes

7. The district will be purchasing 24 devices total (including a second device for the Elem Teacher's Lounge and EXCLUDING a MICR printer, correct?

25 - including MICR printer

8. Should we follow the configurations as shown on the original spreadsheet?

The last updated sheet is more accurate of what is in place now. Vendor expertise is being sought for the replacement of these models\units.

9. The 4 large machines all need booklet finishing and tri- folding, correct?

Yes

10. We talked about showing everything line-itemed out in case more than one device needs a punch unit. Should that be listed only as an alternate bid?

Hole punches should be on the bid - standard configuration.

11. I only see one FAX board listed on the recommended spreadsheet. How many devices will need fax boards and which ones?

Fax boards:

HS Office
HS Bookkeeping
HS Supt Office - Large Copier
MS Office
Elem Office

The HS office and bookkeeping use the lines off from our phone controller. The superintendent copier, middle school office, and elementary office use pots lines so if the phone system goes down, the schools have an alternate way to communicate.

- For the RFP response: what building do the administration office, superintendent's office and business office go? To the High School, or somewhere else?

High School

- Clarification on the hard drive destruction: is this for the new equipment you'll acquire or for the Kyocera? Are Kyocera's lease returns? Or disposable to picked up by the winning vendor for recycling?

The equipment is for disposal pickup. The winning vendor will be responsible for wiping the existing drives and future drives.