

# Byron Area Schools

312 West Maple Street  
Byron, MI 48418

**INTERNAL & EXTERNAL  
NOTIFICATION OF POSITION OPENING**

January 10, 2022

- I. Job Title: Substitute Kitchen Assistant
- II. Starting Date: To be determined
- III. Location of Employment: Byron Area Schools  
312 W. Maple Street  
Byron, MI 48418
- IV. Preferred Job Qualifications:
- A. High school diploma or equivalent required
  - B. Patient and enjoys working with students of all ages
  - C. Organized and self-directed and able to prioritize the day
  - D. Basic math and computer skills
  - E. Respect the rights and privacy of all students and staff
  - F. Ability to adapt to fast pace and changes
  - H. Excellent communication skills
- V. Physical Demands
- A. Frequent walking, bending, reaching, stooping, kneeling crouching, and continual standing required
  - B. Lift up to 45 pounds including milk crates, frozen foods, canned foods, etc.
- VI. Job Description:
- A. Preparation, cooking, and serving of food
  - B. Washing dishes, set up, and cleaning of kitchen and related areas
  - C. Put away groceries and supplies
  - D. Help where needed, re-stock, cashier, and other Food Service responsibilities
  - E. Work hours can vary depending on location:
    - a. Elementary School substitute could start as early as 8:45 am and work no later than 2:15 pm
    - b. Middle/High School substitute could start as early as 8:00 am and work no later than 1:00 pm
- VII. Salary: Per AFSCME contract
- VIII. Submit application to:

Laurie Stohlin-King,  
Food Service Director  
Byron Area Schools  
312 W. Maple Avenue  
Byron, MI 48418

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