

Byron Area Schools

312 West Maple Street
Byron, MI 48418

INTERNAL & EXTERNAL
NOTIFICATION OF POSITION OPENING
September 17, 2021

- I. Job Title: Kitchen Assistant (5 Hours per day)
- II. Starting Date: To be determined
- III. Location of Employment: Byron Elementary School
312 W. Maple Street
Byron, MI 48418
- IV. Preferred Job Qualifications:
- A. Experience working with and managing large numbers of students
 - B. Patient and enjoys working with students of all ages
 - C. Must be organized and self-directed and be able to prioritize the day
 - E. High school diploma or equivalent required
 - F. Food Service Certification (if not certified, must take classes to become certified)
 - G. Must be able to lift at least 45 pounds
 - H. Must be able to work flexible hours
 - I. Must have basic math skills and computer skills, testing may be required
 - J. Must respect the rights and privacy of all students and staff
 - K. Must be able to adapt to fast pace and changes
 - L. Must keep certification up to date by attending classes
- V. Job Description:
- A. Help monitor school lunches
 - B. Keep salad bar clean and stocked
 - C. Help where needed, re-stock, order, take care of groceries, cashier, dishes, and other Food Service responsibilities
 - E. Help keep kitchen and cafeteria clean, including pantries and coolers
 - F. Attend in-service training meetings and regular meetings as required by the program supervisor
 - G. Be willing to rotate jobs when necessary
 - I. Accept other responsibilities as assigned by Supervisor or Director
- VI. Salary: Per AFSCME contract
- VII. Submit letter of interest and resume to:

Laurie Stohlin-King,
Food Service Director
Byron Area Schools
312 W. Maple Avenue
Byron, MI 48418

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