


**Byron Area Schools  
 Superintendent Search Activities Timeline  
 Second Search  
 As established by the Board January 12, 2022**

<b>Date</b>	<b>Activity and Time</b>
Dec 20	Board meeting to begin second search planning
Dec 29	Position vacancy posted on MLI Websites -- Applicant screening begins
Jan 12	Focus groups as coordinated through district office
Jan 12	Board meeting to plan the search process and review focus group input
Jan 17	Final approval of position announcement and district profile
Jan 18	Position announcement and district profile added to vacancy posting
Feb 24	Application deadline, 4 pm Thursday, February 24, 2022
March 14	7:00 pm Board meeting. Closed session for reviewing candidate applications Open session to select candidates to interview --Workshop on interview protocols.
March 21	First interview 5:00 pm (Regular board meeting to follow)
March 22	First interviews 5:00, 6:30, & 8:00 pm Final candidates selected.
April 5	Final candidates visit Byron Area Schools as scheduled A.M. & P.M. through district office.
April 7	5:00 pm “meet the candidates” reception. Board Meeting for final interviews -- 6:00 pm & 7:30 pm Appointment of Superintendent
April 18	Board meeting – Approval of contract

(Dates and times and activities may be adjusted as needed and determined by the district)

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