

Byron High School
Drivers Education
312 West Maple Avenue
Byron, MI 48418
(810) 266-4620

Office Hours: Monday – Friday, 7:30 am – 3:30 pm Provider Certification Number P000006

SEGMENT 1 CONTRACT

Program Number 18-11-19-S1a Classroom Location Byron High School Room 4

Class Time: 3 -5pm

Dates of Class: November 19, 20, 26,27,28,29,30, December 3, 4, 5, 6, 7, Make up December 9,10,11,12,and 13th 2018. Make up dates are only for cancelation of school or class. Not personal absences.

Student _____
Name Last First Middle Age Date of Birth

Address _____ City _____ Zip _____

Home Phone _____ Work Phone (Parent or Guardian) _____

Parent's Name _____ Home Phone (Parent) _____

Address _____ City _____ Zip _____

COURSE PROVISIONS

1. Byron High School will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time in a dual controlled automobile, fully insured, covering each student enrolled in the program. Classroom instructions must be a minimum of 12 days in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.

NOTICE

This provider is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with this provider, write:

**Michigan Department of State
Driver Programs Division
Lansing, MI 48918**

Completion of driver education instruction does not guarantee qualifications for a driver license.

TERMS

1. The student must be at least 14 years/9 months of age by the first scheduled day of class (verification by birth certificate required).
2. Students will be assessed a fee of \$275.00 for in district and for out of district students. Checks or cash must accompany the application form to be considered for the class. Make checks payable to Byron Area Schools. Return the contract and money by November 14, 2018 to Mr. Howard or the High School Office.
3. Students must pass both the classroom and road instruction portions of the program to be eligible for a certificate of completion.
4. Students must also score 70% or better on the STATE TEST.
5. Attendance is mandatory. Missed classes may be made up ONLY at the discretion of the of the instructor. Dates and times will be assigned by the instructor.
6. Avoid being late to class. Tardiness is disruptive to the other students and to the learning environment. Two tardies will count as one absence.
7. Students will be given textbooks and class materials for Segment 1. Students will be responsible for having their class materials, including paper, pencils, books, etc. with them for each class.
8. Students are expected to pay attention during class, and conversation between students is limited to times other than class time. This rule also applies to on-the-road instruction.
10. Sleeping is not allowed during class lectures, videos, or in the automobile during observation time.
11. Any student suspected of being under the influence of alcohol or drugs during class time or driving time will be immediately dismissed from class, and a conference will be held with their parent/guardian, as well as local law enforcement officials and school administrators. No refund shall be given.
12. ATTITUDE and MATURITY are an important part of this course. Any student who is found to be DISRUPTIVE or DISRESPECTFUL to anyone associated with the drivers education program shall be dismissed by the instructor's discretion. The refund policy still apply.
13. Once a student has been scheduled for a driving lesson the school requires a prior (24) hour cancellation notice if the student cannot keep their appointment time. Student's who do not show or arrive more than 10 minutes after scheduled appointment time

will be considered a no-show and an assessment fee of \$25.00 will be charged.

Cancellations will be accepted up to 24 hours prior to any scheduled appointment time. Please contact your classroom instructor to cancel your appointment time. The assessment fee must be paid in full before another scheduled appointment time will be given.

14. Replacement Certificates for Segment 1 that are lost, destroyed, stolen, or needed for insurance purposes will be re-issued for \$10.00 each. This fee must be paid prior to the release of a duplicated certificate.
15. There is no cost for the textbooks and workbooks. If lost, the replacement cost is \$10.00.

REFUND POLICY

1. If for any reason you decide to withdraw from the course before its completion, your refund will be based on the following:
 - a. Dropping or being dismissed from the program after the program begins but before completion of the third class meeting, two-thirds of the cost of the program will be refunded.
 - b. Dropping or being dismissed from the program after completion of the third class meeting but before completion of the sixth class meeting, one-third of the total cost of the program will be refunded.
 - c. Dropping or being dismissed from the program after completion of the sixth class meeting, no refund will be given.

Student Signature	Parent or Guardian Signature
Joel Howard	<u>November 8, 2018</u>
Authorized School Official	Date of Contract

BEHIND-THE-WHEEL INSTRUCTION AGREEMENT. BYRON HIGH SCHOOL AUTHORIZED SCHOOL OFFICIAL AND PARENT/GUARDIAN MUST SIGN ONE OR BOTH OF THE FOLLOWING AGREEMENTS.

1. On-the-road student instruction agreement.

This agreement provides that Byron High School shall have not less than two (2) students in the vehicle used by the student during behind-the-wheel instruction.

Signature of Parent/Guardian

Date

Joel Howard
Authorized School Official

2. Parent waiver agreement for individualized on-the-road instruction.

By signing below, I _____, authorize
Printed Name of Parent/Guardian

Byron High School to allow a certified instructor employed by the school to offer my child on-the-road driving instruction without another passenger in the vehicle.

Signature of Parent/Guardian

Date

Joel Howard
Authorized School Official

