

Byron Area Schools  
Driver Education  
312 West Maple Avenue  
Byron, MI 48418  
(810) 266-4620

Office Hours: Monday – Friday, 7:30 am – 4 pm Provider Certification Number P000006

**SEGMENT 1 CONTRACT**

Program Number 19-09-11-S1 Classroom Location Byron High School Room 7

Class Time: 6:30 a.m. – 7:30 a.m.

Dates of Class: September 30, October 02, 03, 07, 09, 14, 16, 17, 21, 23, 24, 28, 30, 31, November 04, 06, 07, 11, 13, 14, 18, 20, 21, 25, and 2019. Make Up Days: December 02, 04, and 05, 2019. Make up dates are only for cancelation of school or class. NOT personal absences.

Student \_\_\_\_\_  
Name Last First Middle Age Date of Birth

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone (Parent or Guardian) \_\_\_\_\_

Parent's Name \_\_\_\_\_ Home Phone (Parent) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**COURSE PROVISIONS**

1. Byron Area Schools will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time in a dual controlled, fully insured, automobile covering each student enrolled in the program, with a fully certified State of Michigan driver education instructor. Classroom instructions must be a minimum of 12 days in length and a min. of 24 hours total, but will not exceed 2 hours a day.
2. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction.  
BTW instruction must be completed no later than **3 weeks** after the classroom instruction has been completed.

**NOTICE**

**This provider is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with this provider, write:**

**Michigan Department of State  
Driver Programs Division  
Lansing, MI 48918**

## **Completion of driver education instruction does not guarantee qualifications for a driver license.**

### **TERMS**

1. The student must be at least 14 years/9 months of age by the first scheduled day of class (verification by birth certificate required). \_\_\_\_\_ instructor
2. Students will be assessed a fee of **\$275.00** for in district and for out of district students. Checks or cash must accompany the application form to be considered for the class. Make checks payable to Byron Area Schools. Return the contract and money by **September 26, 2019** to Mr. Howard or the High School Office.
3. Students must pass all of the behind the wheel and classroom performance objectives per the State of Michigan Driver Education Provider Instruction Act to be eligible for a certificate of completion.
4. Students must also score 70% or better on the STATE TEST.
5. Attendance is mandatory. Missed classes must be made up by the students, at the discretion of the instructor. Students must make up all the time they miss and the exact day they miss. Dates and times will be assigned by the instructor.
6. Avoid being late to class. Tardiness is disruptive to the other students and to the learning environment. All time missed from class must be made up.
7. Students will be given textbooks and class materials for Segment 1. Students will be responsible for having their class materials, including paper, pencils, books, etc. with them for each class.
8. Students are expected to pay attention during class, and conversation between students is limited to times other than class time. This rule also applies to on-the-road instruction.
9. Sleeping is not allowed during class lectures, videos, or in the automobile during observation time.
10. Any student suspected of being under the influence of alcohol or drugs during class time or driving time will be immediately dismissed from class, and a conference will be held with their parent/guardian, as well as local law enforcement officials and school administrators. No refund shall be given.
11. ATTITUDE and MATURITY are an important part of this course. Any student who is found to be DISRUPTIVE or DISRESPECTFUL to anyone associated with the drivers education program shall be dismissed by the instructor's discretion. The refund policy still applies.
12. Once a student has been scheduled for a driving lesson (BTW) the school requires a prior (24) hour cancellation notice if the student cannot keep their appointment time. Students who do not show or arrive more than 10 minutes after scheduled appointment time will be considered a no-show and an assessment fee of \$25.00 will be charged. The student must make up the missed drive. The instructor will reassign another driving time.

Cancellations will be accepted up to 24 hours prior to any scheduled appointment time. Please contact your classroom instructor to cancel your appointment time via Remind. The assessment fee must be paid in full before another scheduled appointment time will be given.

13. Replacement Certificates for Segment 1 that are lost, destroyed, stolen, or needed for insurance purposes will be re-issued for \$10.00 each. This fee must be paid prior to the release of a duplicated certificate.
14. There is no cost for the textbooks and workbooks. If lost, the replacement cost is \$10.00.

### REFUND POLICY

1. If for any reason you decide to withdraw from the course before its completion, your refund will be based on the following:
- Dropping or being dismissed from the program after the program begins but before completion of the third class meeting, two-thirds of the cost of the program will be refunded.
  - Dropping or being dismissed from the program after completion of the third class meeting but before completion of the sixth class meeting, one-third of the total cost of the program will be refunded.
  - Dropping or being dismissed from the program after completion of the sixth class meeting, no refund will be given.

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Student Signature

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Parent or Guardian Signature

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Authorized School Official

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September 09, 2019

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Date of Contract

**BEHIND-THE-WHEEL INSTRUCTION AGREEMENT. BYRON AREA SCHOOLS AUTHORIZED SCHOOL OFFICIAL AND PARENT/GUARDIAN MUST SIGN ONE OR BOTH OF THE FOLLOWING AGREEMENTS.**



